



# Ontario Archaeological Society

## Annual Business Meeting DECEMBER 18 2021



2021 ANNUAL SYMPOSIUM  
OF THE  
ONTARIO ARCHAEOLOGICAL SOCIETY  
OCTOBER 18-24, 2021  
CELEBRATING 50 YEARS OF THE OTTAWA CHAPTER

# The Ontario Archaeological Society

## Board of Directors

### President

Jim Sherratt

[president@ontarioarchaeology.org](mailto:president@ontarioarchaeology.org)

### President-Elect

Jill Taylor-Hollings

[presidentelect@ontarioarchaeology.org](mailto:presidentelect@ontarioarchaeology.org)

### Treasurer

Nancy Kallina

[treasurer@ontarioarchaeology.org](mailto:treasurer@ontarioarchaeology.org)

### Vice-President

Abbey Flower

[vicepres@ontarioarchaeology.org](mailto:vicepres@ontarioarchaeology.org)

### Director of Chapter Services

Greg Braun

[chapters@ontarioarchaeology.org](mailto:chapters@ontarioarchaeology.org)

### Director of Heritage Advocacy

Jeff Seibert

[heritageadvoc@ontarioarchaeology.org](mailto:heritageadvoc@ontarioarchaeology.org)

### Director of Outreach

Craig Ramsboomair

[outreach@ontarioarchaeology.org](mailto:outreach@ontarioarchaeology.org)

### Director of Member Services

Joshua Dent

[membervices@ontarioarchaeology.org](mailto:membervices@ontarioarchaeology.org)

### Director of Publications

Kate Dougherty

[publications@ontarioarchaeology.org](mailto:publications@ontarioarchaeology.org)

### Director of Education

Kaitlyn Malleau

[education@ontarioarchaeology.org](mailto:education@ontarioarchaeology.org)

### Executive Director

Chiara Williamson

[execdirector@ontarioarchaeology.org](mailto:execdirector@ontarioarchaeology.org)

### Appointments

#### Editors, Ontario Archaeology

Dr. Bonnie Glencross, Dr. Suzanne Needs-Howarth

#### Editors, Arch Notes

Katie Mathers, Sarah Timmins

#### Editor, Website

Joshua Dent

### Contact Information

1444 Queen Street East

Toronto, Ontario

M4L 1E1

416-406-5959

[info@ontarioarchaeology.org](mailto:info@ontarioarchaeology.org)

[www.ontarioarchaeology.org](http://www.ontarioarchaeology.org)

The Ontario Archaeological Society gratefully acknowledges funding from the Ministry of Heritage, Sport, Tourism and Culture Industries through the Provincial Heritage Organization Operating Grant Program.

# TABLE OF CONTENTS

## Page

- 4. Agenda for the Annual Business Meeting**
- 5. Draft Minutes of 2020 Annual Business Meeting**
- 8. President's Report for 2021**
- 9. Treasurer's Report for the Fiscal Year 2020**
- 12. Auditor's Report**
- 31. Director's Reports**
- 37. Chapter Reports**

## Land Acknowledgment

We would like to acknowledge that our Annual Business Meeting is taking place on traditional Indigenous territory. There are many Indigenous Nations in what is now known as Ontario and they have shaped the history of this land for thousands of years. On these lands, Indigenous Peoples have developed distinct languages, customs, economies, laws, and ways of life.

We want to show respect for this by acknowledging that we are on the land of the Algonquin, Cree, Oji-Cree, Delaware, Mississauga, Odawa, Ojibway, Pottawatomi, Haudenosaunee (Mohawk, Onondaga, Onoyota'a:ka, Cayuga, Tuscarora, and Seneca), Huron-Wendat, Métis, and Inuit.



# The Ontario Archaeological Society



## DRAFT

Agenda for the Annual Business Meeting  
Saturday December 18th, 2021 at 10 a.m.

Via ZOOM

1. **President's opening remarks**
2. **Minutes of the previous meeting**
3. **Matters arising from these minutes**
4. **President's report**
5. **Treasurer's report**
  - i. **Financial Statement**
  - ii. **Appointment of auditors**
6. **Election of Directors**
7. **Next symposia**
8. **Report on Progress: 2019-2021 Strategic Plan**
9. **Other business**
10. **Adjournment**





## DRAFT

Ontario Archaeological Society  
Annual Business Meeting  
November 7, 2020  
ZOOM Meeting



### Present:

OAS Board of Directors: Jim Sherratt, Debbie Steiss, Alicia Hawkins, Craig Ramsoomair, Kate Dougherty, Rob Pihl, Abbie Flower, Amy St John, Chiara Williamson, Kaitlyn Malleau, Jill Taylor-Hollings

OAS Membership: approximately 26 members

### President's Land Acknowledgment

Motion to Approve Agenda: moved by Sheryl Smith and seconded by Debbie Steiss. No discussion. Vote carried.

Motion to Approve the Minutes from the 2019 Annual Business Meeting: moved by Rob Pihl and seconded by André Miller. No discussion. Vote carried.

Matters Arising from Minutes: none.

### President's Report.

President Jim Sherratt covered several topics:

#### Indigenous Training:

- 2020 Advanced Field Liaison Representatives training took place in late Jan 2020 with the assistance of OAS volunteers: Dana Poulton, Christine Dodd, Matthew Beaudoin, Mike McCready and Kaitlyn Malleau
- Due to the pandemic, our 2020 Trillium Community Representatives Training program for Northeastern Ontario was deferred
- A new Trillium SEED grant for training 3 Field Liaison Representatives at Mississaugas of the Credit First Nation was awarded to the OAS; the purpose is to train these individuals to train their own FLRs for future work

- OAS members have been working to create video versions of past training presentations that will cover all the required topics
- The OAS has continued its efforts pertaining to reconciliation

#### Black Lives Matter

- The OAS felt it necessary to make an anti-racism statement in support of the BLM movement
- The OAS is asking its members to educate those who do not believe that Canada has a racism problem

#### Outreach

- Board member Craig Ramsoomair organized a 9-week series of talks on Cultural Resource Management practices that helped to replace cancelled OAS chapter meeting programs

#### 2020 Symposium

- Jim gave a shout-out to Past-President Alicia Hawkins for her tremendous effort in organizing the 2020 symposium due to the cancellation of the original symposium planned for Hamilton, themed "Archaeologies of Resilience"
- Instead, the OAS decided to host a virtual symposium: 439 people registered on a pay-as-you-go basis, and it has been a financial success

#### Internal Processes

- The OAS Board of Directors hired a new Executive Director, Chiara Williamson; Jim thanked Board members Alicia Hawkins and Debbie Steiss for covering many of the ED's jobs for the past year while the position was vacant

- Office records are being culled and digitized
- A major office clean-up has been completed

#### OAS website

- A new website has been in development and should be rolling out soon

#### Treasurer's Report—Debbie Steiss

- Comments pertaining to 2019
  - The OAS membership and subscriptions to Ontario Archaeology increased
  - The Charles Garrad Collections Fund was launched last year and currently has over \$11,000 in assets; no awards will be made until the fund has grown to a sustainable amount
  - The Valerie Sonstenes Student Scholarship Fund dispersed its first award
  - The 2019 OAS Symposium had over 300 participants, and between corporate and individual sponsorships plus the take from the silent action, there was a net profit of approximately \$15,000 which was split between OAS and the Toronto Chapter
  - The Summer Employment Program had 3 students, and they helped with symposium planning, curating a Lakehead University artifact collection, heritage outreach and archaeological conservation
  - Our Ontario Trillium Grow Grant was launched with Field Liaison Representative training workshops; however, it was put on hold this year
    - The OAS had an operating surplus of just over \$9,000
- Statement of Financial Position: the details were reviewed (see table)

- Statement of Operations and Changes in Fund Balances; the details were reviewed (see table)
- Comments pertaining to 2020:
  - The Covid-19 pandemic changed our practices, necessitating a shift to electronic or digital file formats and storage, etc., a shift from paying by cheque to direct deposit which requires fewer signatures and but greater efficiency, the use of ZOOM! for Board of Director meetings and now our symposium; although membership is down this year given the economic situation, we were able to continue providing services to our membership and to engage them with relative success
  - There were no fund-raising initiatives this year, but there was a tremendous outpouring with the pay-as-you-go format used for the symposium: we raised over \$8,000!
  - For the first time ever, the OAS received its Provincial Heritage Organization grant in July this year, instead of the normal time sometime in late fall...very nice!
  - We received 3 SEP positions again this year, and the Province allowed the students to spread their employment as part-time over the year due to restrictions imposed by the pandemic
  - Our two Trillium grants will proceed next year
  - Debbie Steiss announced her departure as Treasurer after three two-year terms

Motion to Approve the 2019 financial statements: moved by Alicia Hawkins; seconded by Jim Keron. No discussion, but Jim Keron acknowledged the significant role Debbie had played in bringing the OAS accounts into proper financial condition and for securing a

first-rate accounting firm to keep them well maintained, and he hoped that those efforts would continue in the future. Vote carried.

Motion to Approve Weinberg & Gaspiric CPA LLP to be accountants for the Ontario Archaeological Society for 2020: moved by Abbey Flower and seconded by Chris Ellis. No discussion. Vote carried.

### **Election of Directors**

It is necessary to fill six Director positions for 2021. Nominations are:

President-Elect: Jill Taylor-Hollings. Further nominations were solicited from the floor three times, but none were presented. Candidate was acclaimed.

Treasurer: Henry van Lieshout. Further nominations were solicited from the floor three times, but none were presented. Candidate was acclaimed.

Vice-President / Secretary: Abbey Flower. Further nominations were solicited from the floor three times, but none were presented. Candidate was acclaimed.

Directors: Jeff Siebert; Greg Braun; Josh Dent. Further nominations were solicited from the floor three times, but none were presented. Candidates were acclaimed.

### **2021 Symposium Update for Hamilton**

No report was presented, but Emily Anson announced the theme was "Growth of Ontario Archaeology". The Chapter is considering a hybrid approach, but currently are only planning a virtual program.

### **Strategic Plan—Jim Sherratt**

- Public Outreach: we continue our visible presence at events such as Archaeology Month; we are developing a mobile phone-friendly web page; trying to achieve better support to the OAS Chapters

- Reconciliation, Reclamation, Restitution Committee: we are ensuring that our policies and procedures are consistent with our Statement of Ethical Principles; the committee is moving forward with Sarah Hazel as its lead; we are developing protocols to handle members who do not abide by the SEP; we are expanding reconciliation space on the new OAS website
- Leadership in the Practice of Archaeology: we continue to develop a series of white papers to define best-practice OAS Standards and Guidelines; we are working on a green subscription to Ontario Archaeology
- Improvement of Internal Management: we continue to develop our digital management practices, such as submissions of MOUs and financial statements; we continue to enhance our regional representation, our President-Elect hails from Thunder Bay!

### **Appreciation to OAS Volunteers**

Motion to Thank the following list of retiring members of the Board or Publications for their service to the Ontario Archaeological Society; moved by Josh Dent and seconded by Trevor Orchard. No discussion. Vote carried.

- Out-going Board of Directors: Alicia Hawkins, Debbie Steiss, Rob Pihl and Amy St John;
- Ontario Archaeology editor: Chris Ellis, and also to Andrew Stewart as editor of "Profiles" section
- Arch Notes co-editors: Sheryl Smith and Carole Stimmell

### **Adjournment**

Motion to Adjourn: moved by Alicia Hawkins and seconded by André Miller. Meeting adjourned at 6:18 p.m.

# President's Report for 2021

2021 has been another busy year for the OAS despite the pandemic and the restrictions on in person events. The virtual events – workshops, chapter meeting and symposium have been an excellent way to stay connected, but I am sure we are all looking forward to seeing each other in person soon.

As you will see in the pages that follow, much of our energy has been with outreach and training. Knowledge sharing with community representatives continued with the “Train the Trainer” program undertaken in partnership with the Mississaugas of the Credit, but also with the annual training in southern Ontario and the training in northeast Ontario completed with the assistance of generous OTF funding.

Workshops for new professionals were also held throughout the year which were very well attended. The coordination of the workshop and other training was done by Kaitlyn Malleau. Kaitlyn has decided to step off the board at the end of the year and I want to thank her for the countless hours she spent on this work. Thanks Kaitlyn.

2021 also saw changes in both the editors of *Ontario Archaeology* and *ArchNotes*. Our new *ArchNotes* editors Sarah Timmins and Katelyn Mather who refreshed the look of our newsletter. Bonnie Glencross and Suzanne Needs-Howarth took over *Ontario Archaeology* and OA100 should be rolling off the presses very soon. The publications portfolio has been led by Kate Dougherty for the last two years. Kate too has decided to step off the board. I want to thank Kate for work with the transition to new editors for our journal and newsletter.

The Ottawa Chapter celebrated their 50<sup>th</sup> anniversary in style with a successful virtual symposium packed with events. I want to congratulate the Ottawa chapter on the success of the symposium and we are looking forward to seeing everyone in Hamilton in 2022!

Looking forward, 2022 promises to be another busy year for the archaeology community in Ontario and the OAS under the leadership of Jill Taylor-Hollings. The last two years have been a wonderful experience and I look forward to continuing to assist the OAS promoting the value of archaeology in our province, sharing our knowledge with others and continuing to learn.

# Treasurer's Report for the Fiscal Year 2020

## FINANCIAL REPORT FOR 2020

This report provides an overview of the financial results for the fiscal year ended December 31, 2020. The accounting firm (*Weinberg & Gaspirc CPA LLP*) was engaged to conduct the audit of the 2020 fiscal year as revenue exceeded the \$100,000 threshold requiring an audit. The audited financial statements prepared by *Weinberg & Gaspirc* are included with this report.

### Comments on the financial results of the year ending December 31, 2020:

#### Statement of Financial Position:

The Ontario Archaeological Society is in the enviable situation of being in a strong financial position that has helped it weather the economic downturn resulting from the pandemic. As at December 31, 2020, the OAS held cash of \$147,903 and an investment portfolio valued at \$373,038, with total assets including other smaller amounts at \$533,105.

The OAS' liabilities were small and totaled \$16,741 at the 2020 year-end. The equity fund balances according to fund type was as follows:

Endowment Fund that includes the OAS Publication Fund and Valerie Sonstenes Student Scholarship Fund program had net fund balances of \$199,895 and \$25,295 respectively.

Restricted Fund includes the Trillium grant, the Awards fund and the Charlie Garrad fund had a net fund balance of \$105,033.

Unrestricted Fund which is primarily used for the general operations had fund balance of \$186,141.

#### Statement of Operations:

**High Level Summary:** The year 2020 was impacted by the pandemic that necessitated changes in operations and programming from in-person meetings to virtual, both for the OAS board as well as chapter activities. Overall revenue from all sources decreased by 59% from \$315,928 to \$130,369. Total expenses for the base OAS general operations and the specific fund programs totalled \$90,532. Surplus operating revenue over expenses was \$25,315. Investment income was \$14,522, therefore total revenues over expenses was \$39,837 for the year.

#### **Performance by Fund**

**Endowment Fund** includes the OAS Publication Fund and V. Sonstenes Fund program. The OA Journal is primarily funded by an investment portfolio and subscription fees. During 2020, the investment portfolio generated investment income of \$8,155 and subscription fees of \$3,869 for total contribution of \$12,024. Subscription revenue to the OA journal decreased by approximately 11.2% (\$5,240 vs \$5,903 in 2019). The publication costs were \$10,599 for a new surplus of \$1,425.

The Valerie Sonstenes Student Scholarship Fund received donations of \$1,250 and made a disbursement of \$1,075 to fund student research.

**Restricted Fund** includes the Ontario Trillium Grow grant program also known as the Trillium Outreach program. In 2019, grant installments of \$135,200 was received for the two-year Ontario Trillium Grow Grant awarded in 2018. The program was for three workshop training sessions for Indigenous archaeological monitors and proceeded during 2019. Due to the pandemic, during 2020 this program was paused after having received a small grant installment of \$12,300. The program expenses were \$7,479 therefore excess revenue over expenses were \$12,105.

**Unrestricted Fund** includes the Provincial Heritage Organization (PHO) grant to fund the general operations, the Summer Experience Program (SEP), and the Symposium activity.

- The general operation is funded by an annual PHO grant for \$42,000, membership fees, donations, and auxiliary income. Membership revenue decreased by 2.6% from 2019 (\$27,994 vs \$28,747), with 686 (2019 – 750) members.
  - Donations in 2020, other than those received for the Symposium, totalled \$8,558, with a successful “Giving Tuesday” campaign commenced in November 2019. Donations were directed to the new “*Charlie Garrad Avocational Archaeological Collections Fund*”, created to provide support for the transition of archaeological collections from avocational archaeologists into long-term permanent curation facilities. To date, this fund has raised approximately \$10,000 in a matching donation campaign challenge and approximately \$5,500 of the \$10,000 donations to Charlie Garrad fund, was received in 2020.
  - \$700 was donated to the Awards fund in 2019 and \$250 in 2020
- A SEP grant for \$4,853 was awarded to hire three summer interns to assist the OAS with three projects:
  - the annual symposium planning and promotion;
  - data management for archaeological collections donated to Lakehead University;
  - heritage advocacy through increased outreach to Indigenous communities as well as developing tools, campaigns to discourage the looting and sale of artifacts through auction and online venues.
- The 2020 symposium, “*OAS Digital On-line Symposium*” was organized by the OAS’ main operation and was the first ever virtual Symposium that attracted 448 registrants. The organizing committee decided not to have a symposium theme and therefore the Symposium had a diverse set of sessions. Symposium generated \$2,240 in registration fees, corporate sponsorships of \$4,550, individual donations of \$5,860, and grants of \$1,500. Overall, the Symposium generated \$14,150 in income and earned a net profit \$10,742 after paying expenses of \$3,367.

**Comments on the preliminary financial results for the year 2021 to date:**

As everyone is aware, 2021 continue to be impacted by the worldwide pandemic and operations has not been able to resume in the normal course. However, some programs have resumed somewhat. Meetings continue to be held virtually for OAS and all chapters, including the 2021 symposium. Membership revenues for 2021 are roughly 10% higher than 2020 and to date OAS has 749 active members.

The Provincial Heritage grant (PHO) in the amount of \$42,000 has not yet been received which has impacted the financial position for the year. This amount is typically received later in the year but in 2020 the amount was paid in July.

Respectfully Submitted,

Jim Sherrat

**The Ontario Archaeological Society**

**Financial Statements**

**December 31, 2020**



November 1, 2021

**Independent Auditor's Report**

To the Board of Directors of  
The Ontario Archaeological Society

**Report on the Financial Statements**

**Qualified Opinion**

We have audited the accompanying financial statements of The Ontario Archaeological Society (the Organization), which comprise the statement of financial position as at December 31, 2020, and the statement of operations and changes in fund balances, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements present fairly, in all material respects, the financial position of The Ontario Archaeological Society as at December 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

**Basis for Qualified Opinion**

In common with many charitable organizations, The Ontario Archaeological Society derives revenue from fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to amounts recorded in the records of the Organization and we were not able to determine whether any adjustments might be necessary to revenues from fundraising and donations, excess of revenue over expenses, and cash flows from operations for the years ended December 31, 2020 and 2019, and current assets at December 31, 2020 and 2019 and fund balances as at December 31, 2020 and 2019 and January 1, 2020 and 2019.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

**Auditor's Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

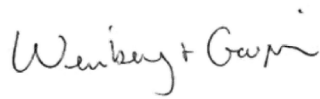
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements. If such disclosures are inadequate, we will modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Report on Other Legal and Regulatory Requirements**

Report on Other Legal and Regulatory Requirements as required by the Ontario Corporations Act, we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with the prior year.



CPA LLP  
Licensed Public Accountants  
Toronto, Ontario, Canada  
November 1, 2021

## The Ontario Archaeological Society

### Statement of Financial Position As at December 31

	2020	2019
<b>Assets</b>		
Current assets		
Cash	\$ 147,903	\$ 160,564
Accounts receivable	3,470	6,610
Prepays and advances	<u>6,637</u>	<u>8,655</u>
	158,010	175,829
Investments (Note 2)	373,038	328,516
Capital assets (Note 3)	<u>2,057</u>	<u>987</u>
	<u>\$ 533,105</u>	<u>\$ 505,332</u>
<b>Liabilities &amp; Fund Balances</b>		
Current liabilities		
Accounts payable (Note 4)	\$ 12,455	\$ 15,751
Deferred revenue (Note 5)	<u>4,286</u>	<u>13,054</u>
	<u>16,741</u>	<u>28,805</u>
Fund balances		
Endowment fund		
OAS Publications fund	199,895	199,176
Valerie Sonstenes Student Research fund	<u>25,295</u>	<u>24,394</u>
	<u>225,190</u>	<u>223,570</u>
Restricted fund		
Restricted Programs fund	101,464	88,625
OAS Awards fund	<u>3,569</u>	<u>4,303</u>
	<u>105,033</u>	<u>92,928</u>
Unrestricted fund		
OAS Future fund	<u>186,141</u>	<u>160,029</u>
	<u>516,364</u>	<u>476,527</u>
	<u>\$ 533,105</u>	<u>\$ 505,332</u>

## The Ontario Archaeological Society

### Statement of Operations and Changes in Fund Balances Year ended December 31

	Endowment Fund	Restricted Fund	Unrestricted Fund	Total 2020	Total 2019
Revenue					
Grants	\$ -	\$ 12,300	\$ 48,353	\$ 60,653	\$ 189,474
Membership fees	-	-	27,994	27,994	28,747
Donations	1,270	6,885	10,813	18,968	24,024
Investment income (Note 6)	8,155	399	5,968	14,522	37,481
Subscription income	3,869	-	1,371	5,240	5,903
Symposium income	-	-	2,240	2,240	29,398
Government assistance	-	-	599	599	-
Sales	-	-	153	153	901
	<u>13,294</u>	<u>19,584</u>	<u>97,491</u>	<u>130,369</u>	<u>315,928</u>
Expenses					
Salary	-	5,785	31,289	37,074	130,670
Publication	10,599	-	-	10,599	8,542
Professional fees	-	-	9,840	9,840	10,110
Office and general	1,075	1,600	6,946	9,621	36,773
Rent	-	-	6,954	6,954	6,829
Insurance	-	-	6,544	6,544	6,242
Production costs	-	-	4,073	4,073	9,092
Symposium	-	-	3,367	3,367	40,010
Bank charges and fees	-	94	1,620	1,714	2,339
Amortization	-	-	746	746	247
	<u>11,674</u>	<u>7,479</u>	<u>71,379</u>	<u>90,532</u>	<u>250,854</u>
Excess of revenue over expenses	1,620	12,105	26,112	39,837	65,074
Fund balances, opening	<u>223,570</u>	<u>92,928</u>	<u>160,029</u>	<u>476,527</u>	<u>411,453</u>
Fund balances, closing	<u>\$ 225,190</u>	<u>\$ 105,033</u>	<u>\$ 186,141</u>	<u>\$ 516,364</u>	<u>\$ 476,527</u>

## The Ontario Archaeological Society

### Statement of Cash Flows Year ended December 31

	2020	2019
Cash flows provided by operating activities		
Excess of revenue over expenses	\$ 39,837	\$ 65,074
Items not affecting cash or operations		
Amortization	746	247
Increase in unrealized gain on marketable securities	<u>(7,395)</u>	<u>(30,284)</u>
	33,188	35,037
Net changes in working capital balances		
Accounts receivable	3,140	4,510
Prepaid expenses	2,018	(4,596)
Accounts payable	(3,296)	(3,365)
Deferred revenue	<u>(8,768)</u>	<u>46</u>
	<u>26,282</u>	<u>31,632</u>
Cash flows used in investing activities		
Purchase of capital assets	(1,816)	-
Acquisition of investments (net)	<u>(37,127)</u>	<u>(7,275)</u>
	<u>(38,943)</u>	<u>(7,275)</u>
Net (decrease) increase in cash	(12,661)	24,357
Cash, beginning of year	<u>160,564</u>	<u>136,207</u>
Cash, end of year	<u>\$ 147,903</u>	<u>\$ 160,564</u>

## The Ontario Archaeological Society

### Notes to Financial Statements December 31, 2020

---

#### Nature of operations

The Ontario Archaeological Society (the Organization or OAS) was incorporated without share capital by letters patent on December 21, 1956 under The Ontario Corporations Act, 1953.

The objective of the Organization is to preserve, promote, investigate, record and publish an archaeological record of the Province of Ontario. The Organization aims to encourage advancement of archaeology in the fields of learning and culture, promote ethical practices, discourage illegal archaeological looting and destruction, publish archaeological findings and overall broaden interest in archaeology to all Ontarians and beyond.

Funding for the Organization is provided by annual membership fees which includes subscription fee for the Organization's journal, sales of branded merchandise, sale of advertising on website, annual Provincial Heritage Organization (PHO) operating grant from Ministry of Tourism, Culture and Sport, annual Summer Experience Program (SEP) grant for temporary student employment positions, and annual symposium income.

The Organization registered as a Canadian Registered Charity under Income Tax Act (Canada) and is therefore exempt from income taxes. The Organization must meet certain requirements under the Act. In the opinion of management, these requirements have been met.

#### 1. Significant accounting policies

##### Basis of accounting

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), accordingly, these financial statements have been prepared in accordance with Canadian general accepted accounting principles.

##### Fund accounting

The financial statements include the following funds:

- i) The Endowment fund is comprised of the Ontario Archaeology Publication fund and the Valerie Sonstenes Student Research fund.

The Ontario Archaeology Publication fund is dedicated to provide long-term income for the publication of at least one issue per year of the Ontario Archaeology journal.

The Valerie Sonstenes Student Research fund is intended to support graduate student research that relates to and advances knowledge on Ontario's archaeological record. The interest of this fund will provide students with small grants to assist them in undertaking research for Masters, PhD or postdoctoral level projects. Funding will be directed to support costs directly related to obtaining data for research that otherwise could not be paid for.

## The Ontario Archaeological Society

### Notes to Financial Statements December 31, 2020

---

#### 1. Significant accounting policies (*continued*)

##### Fund accounting (*continued*)

- ii) The Restricted fund includes the Restricted Programs fund, the Charles Garrad Avocational Archaeological Collections Fund and OAS Awards fund.

The Restricted Programs fund's purpose is to deliver programs and special projects as specified by the donor, as stipulated by the funding or as determined by the Board. The Organization received funding from Ontario Trillium Foundation to adapt training workshops offered by the Organization to train Indigenous archaeological monitors in northern First Nations communities.

The Charles Garrad Avocational Archaeological Collections Fund was established as a Restricted Program fund to support the transition of archaeological collections, including artifacts and documentation, from avocational archaeologists to long-term permanent curation facilities.

The OAS Awards fund is for the periodic presentation of an award in recognition of a significant contribution to archaeology in Ontario by a member of the Organization.

- iii) The Unrestricted Fund is comprised of the OAS Future fund.

The OAS Future fund's purpose is to assist in supporting the administrative expenses of the Organization in the future. Funding is included as part of the annual membership fees and donations.

##### Revenue recognition

The Organization follows the restricted fund method of accounting for contributions.

Grants are recognized in revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership fees, symposium income and subscription income are recognized in revenue in the period for which the fees or income relate.

Donations are recognized in revenue when received.

Sales are recognized in revenue when goods or services have been delivered.

Investment income is accrued and recognized in revenue as earned. Investment income includes interest and dividend income, and realized and unrealized gains and losses.



## The Ontario Archaeological Society

### Notes to Financial Statements December 31, 2020

---

#### 1. Significant accounting policies (*continued*)

##### Capital assets

Capital assets are recorded at acquisition cost. Amortization is provided as follows:

Office equipment	20%	Declining balance
Computer equipment	55%	Declining balance

##### Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of income and expenditures during the reported period. The primary component of these financial statements which include estimates is investments with respect to valuation. Actual results could differ from management's best estimates as additional information becomes available in the future.

##### Government assistance

The Organization received government assistance in the form of the Canada Emergency Rent Subsidy (CERS) due to COVID-19. The assistance was available to organizations that experienced a decrease in revenue over a period of time compared to the prior period. All assistance was recorded as income for the period. As of December 31, 2020, all terms and conditions for these assistance programs have been met.

##### Financial Instruments

The Organization initially recognizes financial instruments at fair value and subsequently measures them at each reporting date as follows:

<u>Asset/liability</u>	<u>Measurement</u>
Cash	Fair value
Investments	Fair value
Accounts receivable	Amortized cost
Accounts payable	Amortized cost

Financial assets measured at amortized cost are assessed at each reporting date for indications of impairment. If such impairment exists, the asset is written down and the resulting impairment loss is recognized in the statement of operations and changes in net assets balance for the period.

## The Ontario Archaeological Society

### Notes to Financial Statements December 31, 2020

---

#### 2. Investments

Investments are comprised of:

	2020	2019
Canadian fixed income	\$ 196,632	\$ 168,718
Canadian equities	87,740	84,675
US equities	<u>88,666</u>	<u>75,123</u>
Investment at fair value	<u>\$ 373,038</u>	<u>\$ 328,516</u>

#### 3. Capital assets

	Cost	Accumulated amortization	Net 2020
Office equipment	\$ 2,430	\$ 1,690	\$ 740
Computer equipment	<u>1,816</u>	<u>499</u>	<u>1,317</u>
	<u>\$ 4,246</u>	<u>\$ 2,189</u>	<u>\$ 2,057</u>

	Cost	Accumulated amortization	Net 2019
Office equipment	<u>\$ 2,430</u>	<u>\$ 1,443</u>	<u>\$ 987</u>

#### 4. Accounts payable

At December 31, 2020, no amounts are owed with respect to government remittances. Accrued liabilities are unsecured and not subject to any terms or covenants.

#### 5. Deferred revenue

Deferred revenue represents amounts received in the current period related to events of a subsequent period. These revenues are received from members in advance for annual membership, or subscription to the Organization's journals. The changes in the deferred revenue balance are as follows:

	2020	2019
Balance, beginning of year	\$ 13,054	\$ 13,008
Unearned revenue	4,286	13,054
Amounts recognized as revenue	<u>(13,054)</u>	<u>(13,008)</u>
Balance, end of year	<u>\$ 4,286</u>	<u>\$ 13,054</u>

## The Ontario Archaeological Society

### Notes to Financial Statements December 31, 2020

---

#### 6. Investment income

Investment income is comprised of:

	2020	2019
Interest and dividends	\$ 7,127	\$ 7,197
Increase in unrealized gains	<u>7,395</u>	<u>30,284</u>
	<u>\$ 14,522</u>	<u>\$ 37,481</u>

#### 7. Financial instruments and risk management

The Organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the Organization's risk exposure and concentrations at the balance sheet date.

##### **Credit risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk on its accounts receivable. This risk is limited to the balance on the financial statements.

##### **Liquidity risk**

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization manages this risk by ensuring it has sufficient cash to meet its financial liabilities.

##### **Market risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of change in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

##### **Currency risk**

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Organization's investments include US equities, the value of which fluctuates in part due to changes in foreign exchange rates. The US equities are denominated in currencies other than Canadian dollars and are therefore directly exposed to currency risk as the value of these investments will fluctuate due to changes in exchange rates.

##### **Interest rate risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization's investments in Canadian fixed income are exposed to interest rate risk.

## The Ontario Archaeological Society

### Notes to Financial Statements

December 31, 2020

---

#### 7. Financial instruments and risk management (*continued*)

##### Market risk (*continued*)

###### Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Organization is exposed to other price risk due to market fluctuations on its investments in equity and fixed income securities.

It is management's opinion that the Organization is not exposed to significant risk arising from its financial instruments.

#### 8. Guarantees

In the normal course of business, the Organization enters into agreements that meet the definition of a guarantee. Indemnity has been provided to all directors and officers of the Organization for various items including, but not limited to, all costs to settle suits or actions due to involvement with the Organization, subject to certain restrictions. Directors' and officers' liability insurance has been purchased to mitigate the cost of any potential future suits or actions. The term of the indemnification is not explicitly defined but is limited to the period over which the indemnification party served as a director or officer of the Organization. There are no lawsuits or potential lawsuits or actions pending and therefore the maximum amount of any potential future payment cannot be reasonably determined.

#### 9. Significant Event

The COVID-19 outbreak was declared a pandemic by the World Health Organization on March 11, 2020. In 2020, the COVID-19 pandemic resulted in a decrease in donations and expenses, symposium event revenue and expenses, and government grants and expenses.

The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the Organization is not known at this time.

**The Ontario Archaeological Society**

**Report to the Board of The Ontario Archaeological Society**

**Examination of the Financial Statements**

Year ended December 31, 2020

**Weinberg & Gaspirc**  
CPA LLP

**505 Consumers Road, Suite #700**  
**Toronto, Ontario M2J 4V8**  
**Tel: (416) 499-9700**  
**Fax: (416) 499-9117**

---

November 1, 2021

Mr. Jim Sherratt  
President  
The Ontario Archaeological Society  
1444 Queen St. E., Suite 102  
Toronto, ON  
M4L 1E1

Dear Jim:

## **Report to the Board of Directors of The Ontario Archaeological Society**

### **Introduction**

This report summarizes aspects of the audit which we believe to be of interest to the Board of Directors. It is presented as part of our ongoing communications with the Board on a confidential basis, in accordance with our professional standards, to be used in fulfilling your obligation to oversee the financial reporting and disclosure process for which management of The Ontario Archaeological Society (the Organization) is responsible.

### **Audit Scope and Status Update**

Our responsibility as auditors of the Organization is to express an opinion on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the company in accordance with Canadian accounting standards for private enterprises.

An audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

As outlined in our engagement letter of April 25, 2021, management is responsible for establishing and maintaining an adequate internal control structure and procedures for financial reporting. This includes the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error.

**Audit Scope and Status Update (continued)**

Our audit scope was outlined in our 2020 Audit Plan and was not restricted in any way.

The audit of the financial statements of the Organization for the year ended December 31, 2020 is now substantially complete. The only outstanding items are the approval of the financial statements and signing the management representation letter.

Our audit complied with Canadian generally accepted auditing standards and our firm standards.

Matters arising from the audit that require disclosure to the Board of Directors are included under "Matters to be communicated to the Board of Directors".

**Matters to be Communicated to the Directors**

As discussed in our Audit Plan document of April 25, 2021, the following matters are required to be reported to the Directors. Those matters for which we have minor comments will be addressed in the remainder of the document.

- Significant transactions inconsistent with the ordinary course of business, including fraud or possible fraud identified through the audit process;  
None noted.
- Illegal or possible illegal acts;  
None noted.
- Unusual related party transactions;  
None noted.
- Management's judgments and accounting estimates;  
Reasonable.
- Audit adjustments;  
Audit differences identified and adjusted by management in the financial statements are noted on the schedule of managements adjusting entries attached to the management representation letter dated June 30, 2021.
- Unadjusted audit differences determined by management to be immaterial;  
None noted.

**Matters to be Communicated to the Directors (continued)**

- Significant accounting policies and unusual transactions;  
None noted.
- Critical accounting policies and practices  
None noted.
- Alternative treatments in Canadian generally accepted accounting principles for accounting policies and practices related to material items and transactions that have been discussed with management during the audit including:
  - a. Ramifications of the use of such alternative disclosures and treatments
  - b. Treatment preferred by us;None noted.
- Our judgment about the quality and acceptability of Organization's accounting principles applied in 's financial reporting;  
Reasonable.
- Other information in documents containing audited financial statements;  
None noted.
- Disagreements with management;  
None.
- Management consultation with other accountants about any significant auditing or accounting matters;  
None noted.
- Major issues discussed with management that influence audit appointment;  
None noted.
- Difficulties encountered during the audit and management's response;  
None noted.
- Significant weaknesses in internal control relating to the preparation of the financial statements;  
None noted other than those discussed in 'Other Matters'.



## Results of Work on Areas of Audit Focus

During our audit planning process, we identified the following areas of focus, based on a review of the prior year files and discussions with management. These areas of audit focus, our response and our subsequent conclusions are as follows:

### Revenue

Description of issue/risk

- Recognition of revenue in the appropriate period.
- Occurrence of revenue.

Audit response

- Review revenue source to ensure recorded in the appropriate period.

Results

- Satisfactory.

### Expenditures

Description of issue/risk

- Expenditures are appropriate for the work of the Organization according to the terms of the funding agreement, and for goods and services received.
- Expenditures are recorded in the correct period.

Audit response

- Test a sample of expenditures to ensure they are supported, authorized, and recorded in the correct period.

Results

- Satisfactory.

### Accounting Policies

Description of issue/risk

- Accounting policies are appropriate and consistently applied.

Audit Response

- Reviewed the application of Canadian generally accepted accounting principles.

Results

- Satisfactory.

### General ledger

Description of issue/risk

- Adjusting entries are appropriate.

Audit response

- Test a sample of adjusting journal entries to ensure that they are appropriate.

Results

- Satisfactory.

## Results of Work on Areas of Audit Focus (continued)

### Estimates

Description of issue/risk

- Determine if estimates are supported.

Audit response

- Test the supporting assumptions for estimates.

Results

- Satisfactory.

### Other Matters

#### Current year issues

##### Ontario Not-for-Profit Corporations Act, 2010

On October 19, 2021, The Ontario Not-for-Profit Corporations Act (ONCA) was proclaimed into force.

ONCA was originally introduced in 2010 under Bill 65, and was given royal assent on October 25, 2010 but was delayed for the past 11 years for several reasons. Bill 65 is to replace non-share capital membership corporations under Part III of Ontario Corporations Act.

ONCA will apply automatically, however any provisions in the Organization's governing documents that conflict with ONCA will remain in effect for three years, the transition period, after which these provisions will be deemed to be amended to comply with ONCA.

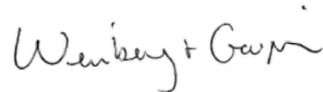
The ONCA originally introduced has evolved and changed. Some of the provisions of the ONCA will be put on hold for at least three years from the proclamation date. It is important to discuss these issues with your Organization's lawyer.

We recommend the Organization seek legal advice as to the implications the ONCA will have on the Organization and how to continue under the new act.

We would like to thank The Ontario Archaeological Society and their staff for all their support with this year's audit. We look forward to working with them in the future to further improve the accounting processes and procedures.

We trust these comments are helpful to you and would be pleased to discuss them further with you at any time.

Yours sincerely,



**CPA LLP**  
**Licensed Public Accountants**

## DIRECTORS' REPORTS FOR 2021

### PRESIDENT- ELECT

Greetings! Similar to last year, COVID-19 concerns caused all of us with the OAS to work and meet in different ways in 2021, with caution being imperative. Even though it was challenging, the archaeological and heritage community has adapted to the times and created many successful ways of meeting and moving forward such as this year's highly successful OAS Symposium in Ottawa and online.

In 2021, I moved from the OAS Director of Member Services position to President-Elect. The main endeavours this year were to learn as much as possible about the day to day (and anomalous) operational aspects of the OAS with guidance from President Jim Sherratt, Executive Director Chiara Williamson, other board members, and society members. Another key aspect for the President-Elect is to provide support in different ways with each of these colleagues, creating a mutually supportive environment. For example, I assisted Josh Dent with some of the awards, since he was new to the Director of Member Services portfolio. We all have benefitted from guidance from previous board members such as Alicia Hawkins and Debbie Steiss. I am grateful for this opportunity and it is truly eye-opening how much is accomplished by the OAS volunteer board.

Some of the highlights include working to help move forward the main initiatives outlined in the OAS Strategic Plan such as supporting the development of the Best Practices documents, meeting with the Ministry of Heritage, Sport, Tourism and Culture Industries (MHSTCI), and to improving our relationships with Indigenous communities. I participated with Sarah

Hazell, Alicia Hawkins, Jim, and many other archaeologists with archaeological monitor training. It is hoped that the OAS can support more of this work in the future.

Jim, Chiara and I putting together a successful proposal for funding three Summer Experience Program (SEP) students through the MHSTCI. This program allowed for Mikayla Gravel to work with the Ottawa chapter symposium committee (supervised by Chris Kerns and Stacey Girling-Christie), Hailey Goulais to assist the Director of Education Kaitlyn Malleau, and Lauryn Eady-Sitar was hired in Thunder Bay. As one of the objectives of the SEP program is supporting northern Ontario communities, Lauryn was supervised by Clarence Surette (President, Thunder Bay chapter) and myself to work on donated collections, site forms and other tasks at Lakehead University. All of these projects helped the students to learn more about Ontario archaeology, build their skills, and introduced them to new contacts in the field with the ultimate goal of them continuing in the discipline (hopefully).

Early in the year, Executive Director Tomasin Playford of the Saskatchewan Archaeological Society, Canadian Archaeological Association (CAA) President Lisa Hodgetts, and I set up a provincial heritage society meeting on May 3<sup>rd</sup> during the CAA conference. Our plan is to continue these meetings in order to share with and learn from other provincial society directors about their challenges and successes.

I hope that you all had a fantastic year and look forward to 2022. There are so many opportunities for the OAS and its members on the horizon.

*Jill Taylor-Hollings*

## VICE-PRESIDENT

At last year's Annual Business Meeting I was very honored to be elected as OAS Vice President, and I am very happy to continue working with the OAS board, the members, and communities.

This year has been a challenging one on many fronts. It has been another roller coaster of a year with its fair share of downs but many ups as well. I have had to step back as Chair of the OAS Ethics Committee for the time being. The committee continues review and respond to complaints that were received. In the coming year, the committee will aim to further strengthen and improve the OAS Complaints Resolution Process, and, as part of the OAS core mandate, we will continue to pursue opportunities for furthering education, awareness, and support of the ethical practice of archaeology across Ontario.

Over the last year I have continued to support the president and the board in meeting with the provincial Ministry of Heritage, Sport, Tourism and Culture Industries. We are now 10 years on from the implementation of the Standards and Guidelines for Consultant Archaeologists. A lot has changed in the world of cultural resource management in the last decade, and there is still much room for improvement. A review of the standards and guidelines is due and critical changes to the regulatory framework for archaeology are needed. Changes that reflect not only how far the industry has come, but that also support the continued growth and betterment of archaeological practice within the province. I am keen to contribute and advocate for these changes in any way I can, and to the ongoing and planned initiatives of the OAS. We have faced yet another year in a pandemic, and once again we have had to keep our distance while hosting all meetings, events, and get-togethers online. I

am hopeful that as things continue to improve, perhaps next year's symposium may be a hybrid online and in-person event where we can meet familiar and new faces once again. I hope to continue as an advocate for cultural heritage and archaeology within the OAS, and to press for improvements within our provincial frameworks. With all that this year has brought, I continue to feel optimistic for the future and for finding new ways we can work and grow together.

*Abbey Flower*

## EXECUTIVE DIRECTOR

This is my second year with the Ontario Archaeological Society. Last year was spent training and getting comfortable in my role and the transition this year from the old board members into the new ones went smoothly. This year has been spent working with our bookkeeper and establishing a good routine for the organization with her, myself, our new treasurer, and the president-elect. On the administration side of things I have helped put together grants and reports for funding through the government, which we were successful in getting. The entire year so far has been virtual, however office visits for mail and general check-ups still occur bi-weekly.

Throughout the year the general public have inquired about archaeology via email and phone. Along with the general public I have also helped OAS members with various issues relating to their memberships. Like last year, I have also assisted Board Members who needed assistance with various tasks, for example I have been serving as a member of the Ethic committee and continue to help where needed.

Overall, my second year with the OAS was another learning experience and I

am now more comfortable in my role here. I look forward to another year of working for the Ontario Archaeological Society.

*Chiara Williamson*

## EDUCATION

This year, the Board continued to explore how to pursue our education initiatives using remote delivery systems, and thanks to the hard work and flexibility of both our volunteers and participants the OAS was able to successfully provide several educational programs and workshops over the course of 2021. The OAS introduced a new educational program for our members this year: the OAS Skill Building Workshops, where we invited guest speakers to deliver presentations on their areas of expertise to our membership. We were very pleased to have Bill Fox deliver a talk on lithic raw material identification in February, and the Ministry's Melissa Wallace and Jessica Marr deliver a talk on report writing in July. (These talks were recorded and shall be posted to our website before the end of the year.)

The OAS was also very happy to be able to take up the OAS Archaeology Training program once again this year. This April, thanks to many volunteers who took the time to prepare and deliver five days' worth of modules, the OAS felt privileged to provide archaeology training to participants from Chippewa of the Thames, Oneida, Kettle and Stoney Point, Munsee Delaware, and Caldwell First Nations. These workshops resulted in several interesting and important discussions and questions, and the OAS hopes to have the opportunity to be able to continue to provide this archaeological training program to interested First Nations communities in the future.

Finally, the Board felt very fortunate to have three of our members in particular

step up to lead two more very important educational projects; first, Sarah Hazell continued to lead the OTF-funded project that delivered a two-week Archaeology Training Program to First Nations communities of northeastern Ontario. Thanks to the work of Sarah Hazell, Alicia Hawkins, and several volunteers these two-week programs offered participants the chance to learn more about northern Ontario archaeology through the completion of a combination of remote lecture and discussion as well as hands-on activities. Second, Alicia Hawkins and Megan Devries worked together to develop the Training the Trainers Program—once again OTF-funded—which meant to guide senior Field Liaison Representatives of the Mississaugas of the Credit First Nation in developing their own archaeology training materials for future in-coming MCFN FLRs. This year's successes would not have been possible without the hard work of all of the program leaders, guest lecturers, volunteers, and of course, the hard work of all who participated in these programs, contributing their own insights and knowledge. A huge thank you to you all!

## MEMBERSHIP SERVICES

My first year in this portfolio began with the advertisement and awarding of the Valerie Sonstenes Student Research Fund. There were some great candidate applications and Philip Woodley's project *Dating the Middle Woodland Occupation of Ancaster* was ultimately selected by the fund's jury. Phil will be reporting on his research in next year's Arch Notes. During the preparation for the award, it was decided to change the eligible applications to Honour's, Masters and Ph.D. projects, although this limit was not actively enforced in 2021 due to the short notice but will be applied going forward. The removal of

postdoctoral projects from eligibility for a student award was already under consideration when I took on the portfolio with the rationale that postdoctoral projects are already premised on a funding source. We did receive feedback pointing to the absence of postdoctoral support within the OAS and I will be considering how the society can best assist postdoctoral scholars including what form that assistance might take. Options may include some form of residency, opportunities for publication, or leadership shadowing. Suggestions are welcome!

In addition to attending board meetings, the other primary function of this portfolio is administering the annual OAS awards process. This year's symposium celebrated the following awards: the J.V. Wright Lifetime Achievement Award (Gary Warrick), the Helen Devereux Award for excellence in Archaeological Mentorship (Alicia Hawkins), and the Charles and Ella Garrad Award for Outstanding Service (Debbie Steiss). The Peggi Armstrong Public Archaeology Award, administered by the Ottawa Chapter, was also awarded to Roderick (Rory) MacKay. I encourage members to start considering next year's candidates now, appreciating that there are a number of deserving folks out there who will be considered in 2022.

Before the next awards cycle, I hope to overhaul the awards application process to be more streamlined and consistent. The nominators put in a lot of effort to gather the required information and we've received helpful feedback about how the process can be improved. I will close this year's report how I started, referencing the Valerie Sonstenes Student Research Fund. Look for an announcement in January 2022 about the start of this year's application cycle. The Fund is intended to support student research that relates to and advances knowledge of Ontario's archaeological record. This fund

provides students with small grants to assist them in undertaking new research for Honour's, Master's, or PhD projects.

*Joshua Dent*

## OUTREACH

The major focus of Public Outreach this year has been to continue promoting the OAS and keeping the organization visible virtually. Outreach has been largely supportive over the last year and focused on supporting the chapter meetings, the OAS workshops, and the Ottawa Chapter symposium. Where needed, we have provided support to the Chapters with the Zoom platform.

We have attempted several other initiatives on social media to keep the OAS present and active with the help of the OAS Outreach Committee. This included our Strawberry Recipe Challenge, organized in conjunction with the ArchNotes volume on collaborative archaeology. The idea was to formulate recipes which combine Indigenous and Euro-Canadian foodways and encouraging our membership and others to participate. We have also had an extremely busy Archaeology month which not only had several chapter meetings, the Ottawa symposium, but we also produced several infographics on CRM in Ontario. The most popular of these borrowed from typical statistics provided to licenced archaeologists by the MHSTCI at the beginning of each year. It might be use these statistics in the future to keep publicizing the OAS. We have also continued to post our seasonal job round-up to support any developing professionals and developing materials for specific notable days.

Our Social Media account (Twitter, Instagram, and Facebook) continue to be active with strong and growing following amongst the OAS and wider archaeological community. We also have our Youtube

channel up and running. It has the workshops from last symposium and the Chapters have access to the account, so we look forward to seeing more talks available! As things calm down into the winter, we hope to add LinkedIn into our arsenal to help target the developing professionals. We also have other future events planned that we are looking forward to, including a virtual tour of the Mohawk Institute to support the Save the Evidence Campaign of the Woodland Cultural Centre.

*Craig Ramsoomair*

## PUBLICATIONS

2021 has brought some new faces to the publications side of the Society. Our journal and newsletter are a very important part of the OAS, and we have been busy behind the scenes. I welcome Katie Mather and Sarah Timmins as the new editors of Arch Notes. It has a beautiful new look and the same excellent content. Please send your submissions for Arch Notes to Katie and Sara at ANeditor@ontarioarchaeology.org.

I also welcome Dr Suzanne Needs-Howarth and Dr Bonnie Glencross as the new co-editors of Ontario Archaeology. After some challenges and delays, all of the content for volume 100 (2020) has been finalised. It is now being formatted and will hopefully go to the printers soon to come out at the end of the year or early 2022 at the latest. It incorporates the start of a series of articles on legacy collections (from the 2020 symposium), guest-edited by Trevor Orchard.

Bonnie and Suzanne are accepting stand-alone manuscripts for the next volume(s), (editor@ontarioarchaeology.org) which will also include more articles guest-edited by Trevor. Provided they get enough submissions, they hope to get volume 101 out well within the year. By volume 102,

again assuming they get enough submissions, they hope to get the journal caught up re. publication year and actual year.

*Kate Dougherty*

## HERITAGE ADVOCACY

It was a sincere honour to be elected the OAS Director of Heritage Advocacy at the 2020 OAS annual general meeting, and the last year has been an interesting and challenging one to work with this portfolio.

As with other years, a portion of the work that this portfolio entails is monitoring the Environmental Registry of Ontario (ERO) for postings that impact archaeological resources. The ERO is a platform that the Government of Ontario uses to report on actions that they are taking that might impact various environmental factor areas, including archaeology. Monitoring the notifications posted to the ERO allows individuals and public bodies (including the OAS) to ensure that the Province is doing its due diligence with regards to fulfilling its obligations to mitigating impacts or potential impacts to cultural resources. Notifications have included the development of park and forestry management plans, the closing of cemeteries and the development of strategies for controlling invasive species.

In addition, a significant part of this portfolio involves responding to concerns brought forward to the OAS regarding potential impacts to archaeological and other cultural heritage resources. These concerns regard undertakings conducted by a number of public and private proponents, and it is the role of the OAS to advocate for mitigating impacts to archaeological and other cultural heritage resources wherever possible.

The ongoing pandemic has presented a number of unique and novel challenges to archaeology in Ontario. Working with concerned OAS members and the MHSTCI, the OAS board brokered an approach to working through stage 4 archaeological reporting where faunal reference collections could not be accessed by consultants and researchers due to COVID 19 restrictions. Balancing the needs of proper reporting and analysis with the pressing deadlines of development is not always easy, and an approach that didn't delay development or sacrifice the quality of work being conducted had to be developed.

In addition, I have joined the OAS ethics committee, under the leadership of Abbey Flower. This continues to be a very important function of the OAS, responding to ethical concerns brought forward to the committee, and I really look forward to working with the committee to ensure that the highest ethical standards are maintained by the society.

*Jeff Seibert*

## CHAPTER SERVICES

In my first year as Board member I have enjoyed working with both the Board and executives from various chapters as I got up to speed on the details of this position and the executive board in general.

As Director of Chapter Services, I have had the pleasure of being able to see our chapters continue to adapt and keep in touch with their members during the pandemic. This has been more difficult for some chapters than others, for a variety of reasons; the Board is committed to providing any assistance they can to help chapters continue to flourish. It's great to see how online chapter meetings and speakers are attracting much wider attention from across the region. As we head into a possible period of relaxed pandemic-related

restrictions this spring, I'm confident that our chapters can pivot back toward in-person meetings and events – something we're all looking forward to.

I also continue to participate in the creation of the OAS indigenous ceramics best practices guidelines, and have reviewed the faunal best practices guidelines. These documents will be presented to the Ministry for use in designing an updated Standards and Guidelines document.

I also had the pleasure of attending the virtual 2021 symposium hosted by the Ottawa Chapter. Though my role was small, I enjoyed liaising with the chapter executive and seeing their plans come to fruition as we celebrated the Ottawa Chapter's 50<sup>th</sup> anniversary. It was a pleasure to put names to faces at the annual Chapter Presidents' meeting and hearing what you have all been up to this year.

This coming year I will be moving to the Director of Publications position. Over the remainder of 2021 year, I will continue keep the lines of communication open between the Board and Chapters and offer support to Chapters in any way that I can.

*Greg Braun*



## CHAPTER REPORTS FOR 2021

### HAMILTON CHAPTER

Over the past year the Hamilton Chapter has not held any in-person meetings due to the COVID-19 pandemic, though we have attended and appreciated the Zoom talks from some of the other OAS chapters. This spring some of our executive members had the privilege of participating in an online Indigenous Archaeological Training program hosted by the Education branch of the OAS, speaking on archaeological field methods and strategy alongside a group of archaeologists and Indigenous community members. We also lent out our artifact reference collection to the Willowbank school for purposes of archaeological education. Most recently we have begun planning for the 2022 OAS Symposium which we will host here in Hamilton. We are excited to be resuming symposium planning after our attempts in 2020 were curtailed by the pandemic. Our theme is "Archaeologies of Resilience", a concept we believe grows more relevant every day. We look very much forward to the next steps in the planning process.

*Emily Anson*

### LONDON CHAPTER

Our activities over the last year obviously were restricted due to the Covid-19 situation. We have not carried out any of our usual in-person events ranging from our summer picnic/archaeology day to our normal meeting venue at the Museum of Ontario Archaeology. Hence our main "live" activity was monthly on-line ZOOM meetings. We have been able to bring in

speakers from over a wide area and mainly from the USA with 10 such presentations in total from October 2020 to October 2021. They have included, among others, Dr David Anderson (University of Tennessee) on his work on a Mississippian site, Dr. Ted Banning (University of Toronto) on possible reinterpretations of the famous Gobekli Tepe site in Turkey, Dr. Darrin Lowery (Michigan) on his ground breaking work on Pre-Clovis sites in the Chesapeake Bay area, Dr. James Conolly (Trent University) on his geoarchaeological work in the Trent-Severn Waterway area) and most recently, Dr. Marcel Kornfeld (University of Wyoming) on the famous Hell Gap Paleoindian site, Wyoming. We are uncertain when we will be able to begin in person meetings but assume possibly in the first half of 2022.

As noted in several previous reports, we have fallen behind in issues of our newsletter, the KEWA. We were some two years behind our normal eight issue schedule (e.g., 16 issues overall) as of last year's annual report. This delay was due to a lack of submitted research articles, which have always been featured prominently in our newsletter and are widely cited. However, thanks to some stalwarts like Gary Warrick, Phil Woodley, Bill Fox and Laurie Jackson, we have managed to release another 14 issues including all of our 2019 ones and the first six of 2020. We are still behind about nine issues, but several others are promised and at least one issue more is almost ready. Most on our mailing list now get electronic pdf copies (>60) but we still print and mail out over 30 paper copies. Any new, non-continuing, members are only allowed electronic subscriptions as our goal is to go exclusively that route in the future. As of last year we do make past issues of KEWA going back to

1977 available for free download as pdfs. However, we maintain a system with recent issues from the last five years being exclusively available to members or straight subscribers such as libraries. As we have now released issues dated into 2020, all issues up to 2014 are now available electronically for the free download and with 2020 almost complete, the 2015 issues should be available on-line soon.

*Christopher J. Ellis*

#### THUNDER BAY CHAPTER

This year the Thunder Bay Chapter of the Ontario Archaeological Society and the Department of Anthropology at Lakehead University co-sponsored the first ever virtual Lake Superior Basin Workshop (LSBW)! Since they had to cancel last year's workshop in Thunder Bay, due to COVID-19 concerns, it was decided that they would move forward with a virtual event this year (hoping the next one will be in person).

*Clarence Surette*

#### PETERBOROUGH CHAPTER

The past year has been a pivotal one for this chapter. As in, we pivoted to Zoom as a way of connecting with each other!

The chapter executive had not been able to schedule monthly meetings at Trent university since the onset of the pandemic in March 2020 till the end of June 2020. The university was closed to outsiders, as were most institutions. But, by September, we had decided that using online technology, we could indeed invite distinguished speakers from near and far instead! Our thanks go to the OAS Board of Directors who made funds available so that the professional version of Zoom was purchased to the benefit of the regional chapters.

In some ways, the Zoom platform has been a boon. Our attendance has gone up substantially, and it is easy to record the

talks so they can be made available more widely. All our meetings, which take place on the fourth Tuesday of each month, related to a specific theme – **Women in Archaeology**.

We were blessed to have a remarkable list of speakers from September 2020 through to June 2021. In September, Dr. Julie Kapyrka from Curve Lake First Nation spoke about the changed roles of women in archaeology and highlighted some pioneering archaeologists over the last 50 years. Corrie Hyland, a doctoral candidate at Oxford University, gave a presentation on her fieldwork in Peru and the exploration of ancient diets using analytical techniques. Our November speaker was Dr. Heather McKillop of Louisiana State University; she told us about her research on flooded Mayan salt work sites in Belize.

After a Zoom Christmas wine and cheese party, we resumed meetings with Dr. Lisa Rankin of Memorial University in January 2021, who talked about community engagement in archaeology at sites in Labrador. February 2021's speaker was Nicole Brandon of Timmins Martelle Heritage Consultants. Nicole gave us an overview of the history and archaeology of the 19<sup>th</sup> century Cassady site in Niagara on the Lake. Our March guest was Dr. Cheryl Claasen of Appalachian State University, with musings about the spiritual beliefs of the people of Archaic times.

Our spring meetings brought Robyn Lacy, a doctoral candidate at Memorial University in Newfoundland for April 2021. Robyn spoke about historic settler graveyards in eastern North America. Dr. Susan Dermarkar untangled the data from the Keffer site and gave an insightful analysis of inter-house dynamics through ceramic studies. Finally, Dr. Jennifer Birch of the University of Georgia at Athens spoke in June 2021. She summarized recent work

on radiocarbon-dating chronologies and community relationships in Iroquoia.

POAS's Annual General Meeting for 2020 was held on March 10, 2021 via Zoom. Sheryl informed members the following individuals had been willing to stand for election or re-election to the Executive of the Peterborough Chapter, Ontario Archaeological Society for the year 2021:

Sheryl Smith – President  
 Tom Mohr – Vice President  
 Dirk Verhulst – Secretary  
 Deb Mohr – Treasurer  
 Julie Kapyrka – Indigenous Liaison  
 Morgan Tamplin – Director  
 Bill Fox - Director  
 Bob Pearce - Director  
 Susan Derrmarkar - Director.

We are grateful that the chapter members and friends continue to support us in spite of the COVID challenges and we commit to finding ways for the public to interact with us until we can meet in person again.

Dirk Verhulst, our editor and secretary, continues to produce the chapter newsletter, STRATA, and we are able to put out three issues per year. These are available to anyone who requests one. My thanks as always go to the Executive, who each more than “pull their weight” in finding speakers, giving advice, and showing up for Zoom times.

*Sheryl Smith*

#### WINDSOR CHAPTER

Our last in person meeting was February 2020 when the Chapter Members met at the Chimczuck Museum in Windsor. It was a great evening, we got to see two temporary exhibits on top of the regular exhibits. The two temporary exhibits were the Victorian Costume Exhibit and the Map Exhibit where everyone spent much of the time examining old maps of Essex County.

With the Pandemic in full swing our Chapter did not have another meeting until February 2021 via zoom. Shane McCartney of Earthworks Archaeological Services presented on the preliminary results from Archaeological investigations at a Petun Village Site located in the Town of Blue Mountain. The McAllister Site BcHg-25 is a 16th century Petun Village first identified in 1974. For our April Chapter meeting Sarah Ingram from Cultural Resource Management Group presented on their Stage 3: Site Specific Assessment on Boblo Island, and the AaHs-36: Western Shore Historic Site. We had Rob McDonald of Archaeological Services Inc., and Jacquie Fisher of Fisher Archaeological Consultants present to the chapter their progress on the Windsor Archaeological Management Plan update in April.

We have quite the balance in our account, just over \$5,000. Before the world went upside down the Chapter Executives were planning on hosting another authentic 18<sup>th</sup> century dinner at the Dominion House for our members. We are hoping to get that going for 2022.

The Chapter Executives have not had an in person meeting since early 2020 but keep in contact via emails. We have started an Instagram account and are trying to get our twitter going to draw more interest.

*Amanda Black*

#### OTTAWA CHAPTER

Over the past year until now, the OAS Ottawa Chapter was very very active with many organizations: Canadian Museum of History, City of Ottawa, Ottawa University, Carleton University, Parks Canada.

The Ottawa Chapter Executive submitted their financial report, MoU and newsletters to the OAS inc. In March 2021 the MoU with OAS inc. was signed as usual

in time and sent to OAS inc. In the coming years, OAS Ottawa Chapter will continue to work, collaborate with the OAS inc., Heritage Institutions in Ottawa and Museums.

Twitter and Facebook have been on our web site <http://www.ottawaoas.ca>, since a while now, and provides a lot of information about our archaeology in the Ottawa/Gatineau region as well as Chapter and OAS activities. We still continued to distribute business cards and pamphlets at public events. We received several enquiries from the public each month on our [contact@ottawaoas.ca](mailto:contact@ottawaoas.ca) email address.

Our virtual lectures of 2020 and 2021 are now available for viewing on YouTube. For a description of the topics and a link to the videos follow these links: <http://www.ottawaoas.ca/2020%20Virtual%20Lectures.html> & <http://www.ottawaoas.ca/2021%20Virtual%20Lectures.html>

The Ottawa Chapter newsletter still available on our web site. We will continue to publish our newsletter in 2022, please have a look of previous numbers : <http://www.ottawaoas.ca/Newsletter/Newsletters.html>

Communication with members and the public requests relied on direct emails from the President Gmail account:

[ottawaoas@gmail.com](mailto:ottawaoas@gmail.com)

#### **Executive News:**

André Miller, Chapter President represent the OAS Ottawa Chapter on the Board of Directors of Association des Archéologues professionnels du Québec (AAQ) as a Financial Analyst again this year. André attended many meetings on Ethics and Code of Conducts V. 2.0 and was at the Annual AGM in 2021.

Our membership continues to hold a good involvement with 50 to 60 members, about half of whom live in the immediate Ottawa area. About 120 participants,

altogether, attended at our Thursday night monthly virtual meetings and represent both a core of long-term supporters and many new observers from the public.

The 2021 Ottawa Chapter Executive elected members also included: Vice President: Stacey Girling-Christie, Treasurer: Bill MacLennan, Secretary: Carol Pritchard, Directors at Large: Elizabeth Imrie, Glenna Roberts, Chris Kerns, Pierre M. Desrosiers, Phil Trottier. Webmaster: Yvon Riendeau. Peggi Armstrong Public Archaeology Award Chair: André Miller.

The 2021 OAS Symposium was successful. Well attended workshops, virtual tours, presentations and roundtables, captivated discussion and a heightened appreciation for the past of the Ottawa-Gatineau Area. Congratulations to all members of the Steering committee for your dedication to a common goal. This year, there were well over 310 registrants and in this virtual world of meetings. In fact I hope, that future conferences will be build upon what we saw in October. Finally, the Ottawa Chapter is intending to publish a proceedings volume. Format and details to follow, but keep the paper handy and expect Chris Kerns and/or Aaron Mior to contact you in the near future.

The Ottawa Chapter during the last difficult 13 months was following guidelines issued by Health Canada and Ontario and Quebec Health Authorities to do our part to mitigate and stop the Covid-19 pandemic. Decisions regarding meeting cancellations have been made as the COVID-19 situation continues to evolve.

*André Miller*

#### **TORONTO CHAPTER**

Over the past year, the Toronto Chapter has been in hiatus. With in-person meetings not permitted, the executive attempted to organize Zoom meetings

through the OAS but were unable to find speakers and/or suitable dates for the talks. We hope to restart chapter activities in January. Under Covid protocols, University of Toronto buildings are closed to the public– at least until May – so in-person events at the campus will not begin until September.

*Carole Stimmell*



**The Ontario  
Archaeological  
Society Inc.**